

# **EAST PROVIDENCE SCHOOL DEPARTMENT**

**East Providence City Hall**

**145 Taunton Avenue**

**East Providence, Rhode Island 02914**

**June 13, 2006**

## **Open Session**

**Chairman Gouveia called the meeting to order at 6:15PM. All members were present: Antone Gouveia, Mildred Morris, David Medeiros, Robert Faria and Eileen Lovett. A motion was made by Mrs. Morris to move to Executive Session in accordance with RI General Laws, Section 42-46-5(a) (1) Personnel, (a) (2) Litigation.**

**The School Committee returned to open session at 6:30PM. A motion was made by Mr. Medeiros to seal the minutes of the Executive Session, seconded by Mrs. Morris.**

**Vote 5-0. The Pledge of Allegiance to the Flag and a Moment of Silence were observed.**

**In reference to the interview of two candidates for the position of Superintendent of Schools, Mr. Gouveia explained the process for questions from the public.**

## **Chair's Report**

**Showcase of Schools – Meadowcrest, Silver Spring and Whiteknact Schools made presentations. Also, Whiteknact School Principal, Linda Succi recognized a volunteer, Ray Klabouch, who recently received the Excellence in Mentoring Award from the State of RI.**

## **Recognition**

**Mr. David Britto, Principal of Hennessey School, recognized and congratulated seven students whose poems were selected for publication in the 2006 Edition of the Young American Poetry Digest in conjunction with the National Schools Project Anthology of Poetry.**

**Martin Middle School Principal, Frank DeVall and Athletic Director, Paul Amaral recognized and congratulated members of the Boys' Track Team, 2006 State Champions.**

**Mr. and Mrs. Furtado congratulated and presented an award on behalf of the State PTA Group, to the Superintendent, Mr. Vinhateiro, for his commitment and dedication to the Parent/Teacher Associations.**

**The School Committee returned to Executive Session in order to review questions for the Superintendent interviews.**

**The School Committee returned to open session to interview two of the final candidates for the position of Superintendent of Schools:**

**Mr. Thomas McDonald and Dr. Jacqueline Forbes.**

**Record of Previous Meetings – A motion was made by Mrs. Morris to approve the minutes of the May 17, 2006 meeting, seconded by Mr. Medeiros. Vote 5-0.**

**The School Committee Meeting Schedule for 2006 was amended; the August meeting was changed to August 15, 2006. A motion was made by Mrs. Morris, seconded by Medeiros to approve. Vote 5-0.**

**Security Review – It was agreed to place this item on the August agenda.**

**Hearings – None**

**Reading of Communications – Mr. Gouveia advised that he received a letter informing him that Linda Succi had been appointed to the RI Association of School Principals.**

**Mr. Gouveia also received notification that the Superintendent, Mr. Vinhateiro, was recognized by the Upward Bound Program for his continued support of the program.**

**Report of the Superintendent and Staff**

**Personnel Recommendations – Diane Rodericks presented the**

**following personnel items for approval:**

## **APPOINTMENTS**

**Betty DeCrescenzo      Diagnostic Prescriptive Consultant      Special Services (1 year only)**

**Martin McCabe      Math Teacher, Senior High School      (One year only)**

**Nancy Flanagan      Guidance Counselor, SHS  
(One year only)**

**Joao Raposa      Custodian**

**Alex Kanelos      Assistant Football Coach, SHS**

**Motion: Mrs. Morris/Second: Medeiros. Vote 5-0. (No New Positions)**

## **2006 SECONDARY SUMMER SCHOOL**

**Frank DeVall      Principal**

**Ana-Maria Spencer      Secretary**

**Barbara Jacobson      Grade 6**

**Michael McGuinn      Grade 6**

**Linda Tarantelli      Grade 6**  
**Patricia Armstrong      English**  
**Lynn Card-Kohanski      English**  
**Richard Silva      Biology/Chemistry**  
**Greg McCarthy      Science**  
**John Wolf      Social Studies**  
**Robert Cavallaro      Math**  
**Marissa Lombardo      Math**  
**James Dwyer      Computer Lit/Math**  
**Joseph Monteiro      Physical Education**  
**Jean Petisce-Lynch      Art**

**Motion: Morris/Second: Medeiros. Vote 5-0 (Yearly Appointments for Summer School)**

## **RETIREMENT**

**George Sarganis      Science Teacher &      Department Head**  
**Riverside Middle School**  
**Close of 05-06 School Year**

**William Marcel      Principal, Waddington**  
**School-Close of 06-07      School Year**  
**Motion: Morris/Second: Medeiros. Vote 5-0**

## **RESIGNATION**

**Richard Soroka      Math Teacher, Senior High School**

**Effective August 20, 2006**

**Kimberley Zeleznik      Grade 1 Teacher (on leave)**

**Orlo Avenue**

**Effective June 7, 2006**

**Gregg Amore      Head Coach, Baseball**

**Senior High School**

**Effective immediately**

**Motion: Morris/Second: Lovett. Vote 5-0**

## **FAMILY & MEDICAL LEAVE**

**Gretchen Lopez      Elementary Librarian**

**Kent Heights/Silver Spring**

**(Close of 2005-2006 school      year**

**Motion: Morris/Second: Lovett. Vote 5-0**

## **PARENTAL LEAVE**

**Susan Tullson (Year 2)     English Teacher**

**Martin Middle School**

**2006-2007 School Year**

**Motion: Morris/Second: Lovett. Vote 5-0**

## **LEAVE OF ABSENCE**

**Keith Martinous     Girls' Basketball, Martin     Middle School**

**2006-2007 School Year**

**Motion: Morris/Second: Lovett. Vote 5-0**

## **RECALLS**

**Jonathan Chapman     Math, Senior High School**

**Helen Thompson     English, Senior High School**

**Maribeth Finn     Special Education, Senior High**

**Erin Schwab     Middle School Science**

**Amy McGowan     Middle/Secondary Science**

**David Nelson     Middle/Secondary Science**

**Crystal Cunha     Elementary/Middle Special     Education**

**Mylissa Bourne     Elementary/Middle Special     Education**

**Katherine Pacheco     Elementary**

**Denise Bairos     Elementary**

**Charles Hassell     Elementary**

**Jennifer Barsamian     Art**

**Motion: Morris/Second: Medeiros. Vote 5-0.**

### **Payment of Bills**

#### **Local Operating Bill List:**

**Warrant #000655 5/24/06 \$1,400,323.30**

**Motion: Medeiros/Second: Lovett Vote 5-0**

**Warrant #000659 6/6/06 \$ 522,544.55**

**Motion: Morris/Second: Medeiros. Vote 5-0**

#### **Federal Bill List:**

**Warrant #000657 6/5/06 \$ 1,081,310.09**

**Motion: Morris/Second: Lovett. Vote 5-0**

**Mr. Faria asked about Digital Support services and if there would be any impact on this expense now that a new Technology Director has been hired by the City.**

**Field Trip Request – Mr. Vinhateiro strongly recommends approval of a request from the High School Principal, Edward Daft, for the Band and Flag Corp to travel to Orlando, Florida on April 11, 2007. Motion to approve by Mrs. Morris, seconded by Mr. Faria. Vote 5-0. Mrs. Morris requested that one adult chaperone be a nurse.**

**Report of Sub-Committees – Mrs. Morris reported that the Wellness Subcommittee had been working very hard to effect changes necessitated by State Mandates.**



## **Unfinished Business – None**

## **New Business**

**Financial Audit – Mr. Vinhateiro advised that the auditors, Parmalee, Poirier and Associates were unable to attend the meeting and would be placed on the August agenda to present the highlights of the FY 2005 audit. Mr. Vinhateiro reported that the School Department ended the year 05-06 with a surplus. Through the assistance of the set aside of food tax and through excellent fiscal control the deficit was reduced to \$2,048,778. The deficit is on its way down and near extinction, in accordance with the plan of the Auditor General to eliminate cumulative deficit; he commended his staff (audit report is a public document). Mr. Gouveia commented that a commitment was made to reduce the deficit and the Superintendent and staff should be commended.**

**Defibrillation Policies & Procedures – Mr. Vinhateiro explained that although this appeared to be a very simple matter; it was more difficult task than initially thought; before the defibrillators can be placed in the hands of coaches, policies need to be worked out first. Kathy Reese has worked with the Fire Department and the Heart Healthy community. When individuals use these devices, if trained, they fall under Good Samaritan act; therefore, staff needs to be trained first and the defibrillators will be available for those with**

proper AED training. Mr. Vinhateiro requested first passage of the policy, which is being reviewed by both the City and School Department legal counsel. At the August meeting, the School Committee will be able to give second and final passage to this policy. The defibrillators should be available for the beginning of the fall season and placed strategically in all school buildings. Nurse Reese has worked on grants, donations, etc. and is still seeking donations so that all buildings will be covered 100% for students and staff. Mr. Vinhateiro thanked Kathy Reese for all her work. Ms. Reese explained that the Athletic Director, Paul Amaral, will be the site manager for these machines for athletics and he will be in charge of the coaches training. In addition, there will be a program director/site leader at each school.

A motion was made by Mr. Faria to accept the AED policy and program (first passage), seconded by Mrs. Morris. Mr. Faria asked how this will affect groups using the gyms. Mr. Vinhateiro advised that some type of warning sign will be posted. There will also be a movement throughout East Providence to get the defibrillators in the buildings along with training sessions. Ms. Reese said the Fire Department will assist in training staff also. Mr. Faria had a concern with buying certain brands of defibrillators. Mr. Gouveia asked for assurance that the defibrillators we are purchasing are compatible with the Fire Department's equipment. He asked if the RI Interlocal Trust has given permission in the event that someone inadvertently uses one incorrectly. Ms. Reese advised that the machines are set up

not to deliver a shock to a person, if it is not necessary. Attorney Robert Silva explained that he had been researching the law, which allows property lessees and owners to enjoy immunity in reference to ordinary negligence; however, this does not apply to gross negligence. Mr. Silva will be looking at this issue more closely and commended all those involved. The motion passed unanimously.

**Wellness Policy** – Mr. Vinhateiro advised that the policy must contain a physical education component, which has been presented to the School Committee for review. A motion was made by Mrs. Morris, seconded by Mr. Medeiros for first passage. Ms. Reese advised that the first piece, completed one year ago, addressed nutrition issues in schools, vending, and fundraisers. The second part will address the physical education requirements, meeting or exceeding the state mandates, encouraging physical activities and bringing in programs to encourage healthy life styles and wellness. The motion passed unanimously.

**Crisis Response Policy** – Mr. Vinhateiro explained that the original policy was implemented about one year ago, but as a result of a loss this year, the procedures were reviewed and the policy has been revised to better our response to school needs. He thanked members of the Whiteknact School, the special education staff and members of the Dauphinee family for their involvement. A motion was made by Mr. Medeiros to accept the amended policy for first passage, seconded by Lovett. The motion passed unanimously.

## **Question & Answer Period – None**

**A motion was made by Mr. Medeiros to move to Executive Session, pursuant to Section 42-46-5(a) (1) to discuss Personnel matters, seconded by Mrs. Morris. Vote 5-0.**

**The School Committee returned to public session. A motion was made by Mr. Medeiros to appoint Jacqueline B. Forbes as Superintendent of Schools, seconded by Mr. Faria. Upon roll call vote, the motion was approved unanimously.**

**Motion to adjourn was made by Mr. Faria, seconded by Mr. Medeiros. This motion passed unanimously.**

**Respectfully submitted,**

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**Patricia A. Iannelli, Executive Secretary**

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**Robert M. Silva, Esq., Temporary Secretary**

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**David A. Medeiros, Clerk of the Committee**